

SAMPLE LETTER OF REQUEST TO FORM A JOINT BOARD

Date

Ohio Soil and Water Conservation Commission
Ohio Dept. of Natural Resources
Building B-3
2045 Morse Road
Columbus, Ohio 43229

Dear Commission Chairman,

The Clearwater Soil and Water Conservation District respectfully requests the formation of a Joint Board of Supervisors to carry out the Upper Little Jackson Watershed Project. The project involves the following soil and water conservation districts – Muster, Johnson, Meyers, and Clearwater. The project received funding from Ohio EPA 319 Funds. Each soil and water conservation district has agreed through Board action to support the project and to appoint a representative to the joint board.

The accompanying Attachment 2, [Project Information Supporting Joint Board Request](#), contains information about the project. However, please feel free to contact our office if you have any questions.

Sincerely,

Seth Dobson, Chairman
Clearwater SWCD

CC: Johnson SWCD
Meyers SWCD
Muster SWCD
Program Specialist